

INTEROFFICE MEMO



DATE: June 11, 2003

PHONE: (909) 387-4635

FROM: John Goss, ACA ED/PSG
ED/PSG Administration

TO: Chairman Dennis Hansberger
Board of Supervisors, Third District

SUBJECT: CHAIRMAN APPROVAL OF GRANT APPLICATION TO CALIFORNIA STATE LIBRARY

In response to the California State Library's request for grant proposals addressing the Public Library Services for People with Disabilities Project, the Library has prepared a request for \$50,000 for FY 2003/04, to improve access to information, resources, materials, and adaptive technology for children with special needs, from birth to age five, their parents, and their caregivers at the Newton T. Bass Apple Valley Branch Library. The LITE Place for Special Needs Families will fill the gap in existing literacy services in the High Desert area by providing a non-threatening meeting area for socialization programs, interactive storytimes, and one-on-one or group support for parents and caregivers. The grant will specifically provide a special collection of books, videos, and CDs on relevant topics such as: visual/hearing/speech/language impairment, autism, learning/developmental disabilities, prematurity, at-risk, and medically fragile children.

County policy requires the approval of grant applications by the Board prior to submission to the grantor agency. The Library received notification of approval to submit a proposal on Thursday, May 29, 2003, at 4:58p.m. Noticing the extremely short application window and deadline of June 16, 2003, staff began working on compiling application materials immediately. In spite of this they were unable to complete the final draft of the application in time to comply with review procedures for a Board Item. The Library is requesting Chairman authorization for the County Librarian to sign grant documents (as per California State Library requirements) and submit the grant application. The Library is preparing a Board agenda item for June 24, 2003 to ratify the Chairman's action. Your signature below will provide authorization for submission of the application.

CHAIRMAN OF THE BOARD
DENNIS HANSBERGER

DATE